

Pentwater Township Library
Board of Trustee Budget Hearing and Regular Meeting
Draft Minutes
Tuesday February 18, 2025 @ 5:30 pm

PUBLIC HEARING

Call to order:

In attendance: Valerie Church-McHugh, Jennifer Gwillim, Kendra Flynn, Elly Bainbridge.

Also in attendance: Mary Barker, Director.

Absent: Amber Jeb, Joan LundBorg

Budget hearing on proposed fiscal year 2026 (April 1, 2025 – March 31, 2026)

Public comment: none

Adjourn budget hearing: 5:37 pm

REGULAR MEETING

Call to order: 5:307 by Valerie Church-McHugh

In attendance: Valerie Church-McHugh, Amber Jaeb, (arrived at 5:45 pm) Jennifer Gwillim, Kendra Flynn, Elly Bainbridge. Also in attendance: Mary Barker, Director. Absent: Joan LundBorg.

Consent agenda: Reviewed. Motion by Flynn with support from Gwillim. *Approved.*

Minutes of January 28, 2025

Payment of bills

Library stats

Meeting agenda: Reviewed. Motion by Gwillim with support from Bainbridge. *Approved.*

Public comment on agenda items: none

President's Report: McHugh will be out of town until March 3, 2025.

Treasurer's Report: Presented by Flynn. Motion by Gwillim with support from Bainbridge. *Approved.*

Committee Reports:

Policy: Earned Sick Time Act Leave (ESTA) – information shared with board. Will take effect 2/21/25.

Director's Report: Presented by Mary and shared in packet.

Continued Business:

District Library process – Second planning committee meeting was on 2/17/25. Next meeting will be 3/14/25 at 3:30 pm.

Budget FY 26 Roll: Motion by Gwillim with support by Flynn. Roll call: Flynn-yes, Gwillim-yes, Bainbridge-yes, Jaeb-yes, Church-McHugh-yes. *Approved.*

Strategic plan/action plan - nothing new discussed

Digital sign – on hold

New Business:

Oceana Community Foundation (available funds): Motion to approve transfer of interest earned on OCF Library Fund of \$5909 to the MI-Class account by Flynn with support from Gwillim. Roll call: Flynn-yes, Bainbridge-yes, McHugh-yes, Gwillim-yes. *Approved.*

Contract for Weare from Hart: information shared.

Golden Township: information shared

Advocacy Day 2025 (April 30, 2025 in Lansing): information shared

Public comments: none

Other items from board of trustees or director: none

Adjournment: 7:25 pm

Draft submitted 2/19/25

Amber Jaeb, Secretary